

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, LAW DIVISION**

STANDING ORDER

Judge Patricia O'Brien Sheahan

Courtroom 2605

(312) 603-6551

patricia.sheahan@cookcountyil.gov

Court Clerk: Anthony Tucker aztucker@cookcountycourt.com

Zoom Conference Information

Meeting ID: 838 0157 0419

Passcode: 002 605

I. JURY TRIALS

A. Documents Required Upon Assignment

1. Jointly prepared statement of the case to be read to the *venire*, including the expected length of the trial (*i.e.*, number or days/weeks);
 2. Jointly prepared list of all potential witnesses to be read to the jury;
 3. A complete and jointly prepared list of all exhibits, including demonstrative exhibits, each party intends to use at trial, and whether the opposing side has any objections. In the event of objections, the nature of the objections must be noted, *i.e.*, foundation, relevance, motion *in limine*, etc.
 4. Copies of each party's motions *in limine*;
 5. If evidence depositions are to be used, the parties must meet and confer with regard to objections before copies of transcripts are submitted to the Court;
 6. Any stipulations between the parties;
 7. A list of each party's Supreme Court Rule 216 Request for Admission of Facts and responses thereto, if any;
 8. Two copies of proposed jury instructions (one marked with IPI numbering and citations and the other unmarked for the jury), which are to be sorted in the order of their numbering under the IPI system.
- B. Any exhibits introduced at trial will be retained by counsel unless otherwise stated.

II. PRETRIAL SETTLEMENT CONFERENCES

- A. **Dates** – Attorneys should submit 3-5 possible dates and times that work for all parties to patricia.sheahan@cookcountyil.gov. Please include the case name and number. Copy all counsel of record on the communication with the Court. The judge will select the first available date for a pretrial.
- B. **Transfer Order** - Parties must first obtain an Order from Room 2005 transferring the case to Room 2605 for pre-trial purposes only.
- C. **Order** – After the transfer order is entered, the parties must present a second Order to the courtroom clerk or patricia.sheahan@cookcountyil.gov setting it for the agreed date and time assigned by the judge.
- D. Pretrial settlement submissions should be submitted to the Court at least 3 days prior to the conference. Parties are to agree whether or not the settlement submissions will be confidential. The Court has no preference in this regard.
- E. All scheduled pre-trials are subject to change due to Judge Sheahan’s trial schedule.

III. PETITIONS TO APPROVE SETTLEMENT

Petitions to Approve Settlement in cases involving wrongful death, survival, minor(s) or disabled individuals must be filed, with courtesy copies delivered to patricia.sheahan@cookcountyil.gov. All email transmittals **must copy all counsel of record**. Adherence to the Procedures adopted by the Law, Municipal and Probate Divisions is required. Please review the Law Division petition and settlement guidelines prior to submitting copies for review; they can be obtained from Judge Sheahan’s webpage or the following link:

<http://www.cookcountycourt.org/Portals/0/1st%20Municipal%20District/Special%20Orders/Final%20Procedures%20with%20Sample%20Orders.pdf>

IV. MOTIONS

- 1. Must be filed through the Clerk’s E-Filing System. Do not set on the court’s docket.
- 2. Must be properly noticed and scheduled for 9:00 am Monday through Friday, except a court holiday. Motions should not be set on the court’s docket (do not select a hearing date).
- 3. Courtesy copies shall be delivered to 2605 (courtesy bin outside the courtroom or provided to Anthony Tucker) **and emailed** to the court with all counsel copied.

V. DISCLOSURES PURSUANT TO SUPREME COURT RULE 63(C)

1. Judge Sheahan served as Associate General Counsel for the Rehabilitation Institute of Chicago (“RIC”), now known as the Shirley Ryan AbilityLab (1999-2014) and as a litigation associate at Baker McKenzie (1995-1999). Judge Sheahan will recuse herself from all matters in which the Shirley Ryan AbilityLab or its employed physicians are a party.
2. Judge Sheahan recuses herself from all matters in which her spouse, Terrence J. Sheahan of Smith Gambrell & Russell, LLP (“SGR”), or any attorney from SGR is either a party or representing a party.
3. Judge Sheahan has a relative (third degree of relationship), who is in-house counsel for GrubHub in Chicago. He does not work on any cases assigned to Judge Sheahan.
4. As required, Judge Sheahan files a declaration of economic interest statement annually with the Illinois Supreme Court and the Secretary of State.
5. Attorneys with knowledge of these individuals’, entities’ or firms’ involvement in any matter pending before Judge Sheahan shall promptly bring this information to the Court’s attention.

Dated: October 12, 2023

ENTERED



Patricia Sheahan

Patricia O’Brien Sheahan
Circuit Court Judge, Cook County
Law Division, Trial Section